

WILTON POLICE DEPARTMENT Recruitment Unit

Police Applicant:

The Wilton Police Department will be administering a written exam for the position of entry level police officer.

The fee for the exam will be **\$30.00** (reimbursable if hired).

Upon receipt of your completed application and receipt of the exam fee your name will be added to our list of candidates taking the exam.

The written exam information is as follows:

DATE: **Saturday, April 21, 2007**

PLACE: **Wilton High School Cafeteria**
395 Danbury Road, Wilton, CT

REGISTRATION TIME: **9:00 A.M.**

ALL APPLICATIONS MUST BE RECEIVED OR POSTMARKED ON OR BEFORE 03/23/07.
Application fee must be a check or money order made out to the **Wilton Police Department**.

REGISTRATIONS CANNOT BE PROCESSED WITHOUT THE RECEIPT OF THE
NONREFUNDABLE WRITTEN EXAM FEE OF \$30.00.

YOU MUST BRING A PHOTO I.D. WITH YOU. YOU WILL NOT BE ALLOWED TO TAKE THE EXAM WITHOUT IT.

Please mail the application and the application fee to the:

Wilton Police Department
240 Danbury Road
Wilton, CT 06897
Attn: Claire Furano

Confirmation of receipt of application and fee and all other correspondence will be done through e-mail or via first class mail.

The Wilton Police Department is an Equal Opportunity Employer

WILTON POLICE DEPARTMENT Testing Phases

The Wilton Police Department's testing phases will include:

(Each phase needs to be passed in order to move to the next phase)

- Written Examination
- Physical Agility – Cooper Standards performed by C.H.I.P. (www.policecertification.com)
- Extensive Background Investigation
- Initial Police Interview
- Medical, Psychological, Drug Screening, and Polygraph Examinations
- Police Commission Interview

WILTON POLICE DEPARTMENT PRELIMINARY APPLICATION FORM

MINIMUM REQUIREMENTS: Age 21 at time of appointment to the Police Academy, High School diploma or GED, Valid Driver's License, Vision Correctable to 20/20, and U.S. Citizen.

PLEASE PRINT

1. Full Name _____
Last First M.I.
2. Address _____
3. Home Phone _____ Work _____ Cell _____
Area Code and Number Area Code and Number Area Code and Number
4. Date of Birth _____ Social Security # _____
MM/DD/YY
5. E-mail Address _____
6. Have you ever been convicted of a Felony, Misdemeanor (Class "A" or "B") or any other crimes involving Domestic Violence or have committed perjury or charged with giving a false statement?

YES NO
7. Have you ever been convicted of DWI (Driving while Intoxicated) within the last five years?

YES NO
8. Have you ever sold or used any illegal drugs within the last year.

YES NO

I understand that false or misleading information given in my application may disqualify me from the testing process and if discovered after appointment may result in my discharge from employment.

After having read the job requirements of a Wilton Police Officer outlined on the attached sheet, answer the following question: I have reviewed the job requirements of a Wilton Police Officer, and I am capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in this position?

YES NO

Signature of Applicant _____ Date _____

How did you hear about this job opening: _____

WILTON POLICE DEPARTMENT
JOB TITLE: ENTRY LEVEL POLICE OFFICER

GENERAL DESCRIPTION OF DUTIES:

Under regular supervision, performs basic law enforcement services in accordance with the mission, goals and objectives of the Wilton Police Department in compliance with governing Federal, State and local laws.

ESSENTIAL FUNCTIONS AND TASKS:

- Patrols an assigned area on foot, in a patrol vehicle, or by other means to establish a police presence.
- Enforces those laws, statutes and Town ordinances that are under local police jurisdiction.
- Interacts with citizens to receive and/or investigate complaints or to render aid.
- Investigates instances of suspicious, criminal, or unusual activity detected or reported.
- Actively seeks to apprehend and arrest criminal suspects and law violators.
- Investigates motor vehicle accidents to determine causes, and take appropriate enforcement action, as necessary.
- Makes written reports on accidents, investigations, incidents, and other activities by completing departmental forms.
- Conducts follow-up on assigned investigations.
- Provides such service to the public as departmental policy and regulations direct.
- Operate patrol vehicles.
- Conduct warrantless search of premises or property in hot pursuit with or without consent, incident to arrest, etc...
- Become proficient in the use of firearms, batons and chemical sprays.

REQUIRED KNOWLEDGE AND ABILITIES:

- Ability to learn police procedures and techniques, the law, departmental guidelines and all aspects of recruit training.
- Ability to reason logically, handling situations with good judgment and common sense.
- Ability to read and write effectively.
- Ability to deal effectively with people, knowing when and how to use such skills with tact, understanding, leadership and forgiveness.
- Good physical condition, strength and agility.
- Ability to work rotating shifts, weekends, holidays in adverse weather conditions.
- Other special requirements may apply.